

**MINUTES OF THE REGULAR MEETING OF THE  
FLORIN RESOURCE CONSERVATION DISTRICT  
BOARD OF DIRECTORS**

**Tuesday, June 15, 2021**

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:00 p.m. by Sophia Scherman, Chair via Zoom.

**Call to Order, Roll Call, and Pledge of Allegiance.**

Directors Present: Sophia Scherman, Tom Nelson, Bob Gray, Lisa Medina, Elliot Mulberg  
Directors Absent: None  
Staff Present: Bruce Kamilos, General Manager; Patrick Lee, Finance Manager/Treasurer; Stefani Phillips, Board Secretary; Donella Murillo, Finance Supervisor; Travis Franklin, Program Manager; Amber Kavert, Administrative Assistant II (Confidential)  
Staff Absent: None  
Associate Directors Present: Paul Lindsay  
Associate Directors Absent: None  
General Counsel Present: Ren Nosky, JRG Attorneys at Law  
Consultants Present: Greg Young, Tully & Young, Jim Crowley, Zanjero

**Public Comment**

Nothing to report.

**1. Proclamations and Announcements**

Nothing to report.

**2. Consent Calendar**

- a. Minutes of Regular Board Meeting of May 18, 2021
- b. Minutes of Special Board Meeting of June 1, 2021
- c. Accounts Payable Check History – May 2021
- d. Board and Employee Expense/Reimbursements – May 2021
- e. Active Accounts – May 2021
- f. Bond Covenant Status for FY 2020-21 – May 2021
- g. Revenues and Expenses – Actual vs Budget FY 2020-21 – May 2021
- h. Cash Accounts – May 2021
- i. Consultants Expenses – May 2021
- j. Major Capital Improvement Projects – May 2021

MSC (Nelson/Gray) to approve Florin Resource Conservation District Consent Calendar items a-j.  
5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

**3. Public Hearing - 2020 Urban Water Management Plan**

Program Manager Travis Franklin introduced the item to the Florin Resource Conservation District (FRCD) Board of Directors (Board). He provided a brief background on the findings of the 2020 Urban Water Management Plan (UWMP).

Chair Sophia Scherman opened the public hearing.

Director Elliot Mulberg brought up a few revisions that needed to be made.

A few members of the public brought up similar comments to Director Mulberg.

Staff will remove, add and change the sections that Director Mulberg mentioned, as well as take into consideration his comment about looking at a 30-year window for water in the next UWMP.

Chair Scherman closed the public meeting.

MSC (Nelson/Medina) to 1. approve Resolution No. 06.15.21.01, adopting the 2020 Urban Water Management Plan subject to the receipt and consideration of comments during the public hearing on this matter; 2. adopt Ordinance No. 06.15.21.01, to repeal and replace the previous Water Shortage Contingency Plan Ordinances 07.23.14.02, 04.28.10.01, and 06.21.06.01; and 3. adopt Ordinance No. 06.15.21.02, to repeal and replace an Enforcement Procedure for Violations of the Water Shortage Contingency Plan Ordinance 06.24.15.01. 4/1: Ayes: Gray, Medina, Nelson and Scherman. Noes: Mulberg

#### **4. Proposed Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2021-22 Operating Budget**

Finance Manager Patrick Lee presented the item to the Board, covering the changes that were made during the three (3) previous meetings where the budget was discussed.

Mr. Lee explained that the Revenues section of the budget included the deferral of the 3.0% revenue rate adjustment effective January 1, 2022, which was recommended in the 2018 Water Rate Study adopted by the Board on July 18, 2018.

MSC (Medina/Nelson) to Adopt Resolution No. 06.15.21.02: 1. approving the deferral of the 3.0% revenue rate adjustment effective January 1, 2022, into future years; and 2. adopting the Florin Resource Conservation District/Elk Grove Water District Fiscal Year 2021-22 Operating Budget projecting revenues of \$15.716 million and expenses of \$19.749 million and appropriating \$4.033 million from operating reserves to fund expenses over revenues for fiscal year 2021-22. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

#### **5. Fiscal Year 2021-22 Investment Policy Guidelines**

Mr. Lee presented the item to the Board.

In summary, the FRCD/Elk Grove Water District (District) Investment Policy Guidelines requires the annual readoption and delegation of investment authority annually. California Government Code sections 53600 – 53610 establishes the guidelines for the investment of public funds including the types of allowable investments and maximum amounts of each type of investment. Staff has reviewed the policy for compliance with applicable government codes and is not recommending any changes to the Investment Policy Guidelines at this time. California Government Code section 53607 et. seq., allows the authority of the Board of Directors to invest or to reinvest funds of the District, or to sell or exchange securities so purchased, to be delegated for a one-year period by the Board of Directors to the Treasurer of the District, who shall thereafter assume full responsibility for those transactions until the delegation of authority is revoked or expires.

MSC (Scherman/Medina) to adopt Resolution No. 06.15.21.03, approving the Fiscal Year 2021-22 Investment Policy Guidelines of the Florin Resource Conservation District and delegating investment authority to the Finance Manager/Board Treasurer. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

#### **6. Backyard Water Mains Replacement Project – Sara Street Contract**

General Manager Bruce Kamilos presented the item to the Board.

In summary, the Elk Grove Water District (EGWD) received bids for the Backyard Water Mains Replacement Project – Sara Street on May 25, 2021. Seven (7) contractors submitted bids for the

project. Flowline Contractors was the lowest responsive, responsible bidder with a bid amount of \$622,075.42. The Board's approved budget for the Backyard Water Mains Replacement project for fiscal year 2021-22 is \$1,500,000, of which \$655,000 is earmarked for the Sara Street project. The water main replacement on Sara Street is a project for which staff has planned to use contract work forces as opposed to EGWD work forces.

MSC (Medina/Scherman) to authorize the General Manager to execute a construction contract in the amount of \$622,075.42 with Flowline Contractors for the Backyard Water Mains Replacement Project – Sara Street. 5/0: Ayes: Gray, Medina, Mulberg, Nelson and Scherman.

## **7. Future Florin Resource Conservation District Board Meetings**

Mr. Kamilos presented the item to the Board.

In summary, in response to the COVID-19 pandemic, the District launched its Coronavirus (COVID-19) Risk Minimization and Outbreak Plan (Plan) on March 10, 2020. The Plan identified precautionary measures to assist in protecting employees, board members and the public while maintaining critical District operations. As a result of the pandemic, in-person board meetings were discontinued and beginning on April 21, 2020, the Board began conducting board meetings by teleconference. Governor Newsom announced that on June 15, 2021, California's economy will be fully reopened. The Blueprint for a Safer Economy which was the tiered colored system that dictated how businesses should operate will no longer govern. At the time of writing the staff report, it was unknown what restrictions would be lifted and remain in place as California's economy is reopened. Staff started working with the Cosumnes Community Services District to see if the Board can return to using their board room for the board meetings once decided what they want to do. Staff requested direction from the Board on how and when future board meetings should be held in person.

After discussion, the Board decided to continue with holding the board meetings by teleconference and to bring the topic back for discussion in July.

## **8. Outside Agency Meetings Report**

Mr. Kamilos addressed the idea of replacing the standing Outside Agency Meetings Report with a standing General Manager's Report moving forward.

In summary, the Outside Agency Meetings Report is a standing item and is intended to inform the Board of any substantive content included in meetings that staff or Board members attended since the last regular Board meeting. Going forward, staff recommended replacing the standing Outside Agency Meetings Report with a standing General Manager's Report. Staff felt this change may better serve the Board and the District. The General Manager's Report would allow staff to agendaize in a single report miscellaneous items requiring Board direction or action, or for information only.

The Board decided to replace the Outside Agency Meetings report with a General Manager's report.

The staff and Board members spoke regarding the meetings they attended since the last regular board meeting.

## **9. Legislative Update and Potential Direction to Staff**

Program Manager Travis Franklin updated the Board on legislative matters.

## **10. Elk Grove Water District Operations Report – May 2021**

Mr. Kamilos presented the Elk Grove Water District (EGWD) Operations Report – May 2021 to the Board.

**11. Directors Comments**

Nothing to report.

Adjourn to Regular Board Meeting on July 20, 2021.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Board Secretary

AK/SP